

## Documents required for enrolment for visiting students "Zweithörer(in)"

### BACHELOR/STATE EXAMINATION/MAGISTER THEOLOGIAE

In order to be able to enrol personally, you first need a letter of admission. For this purpose, you must apply online by **20 August for the winter semester 2020/21** and, if you have been admitted via the *Information Portal Admission*, you must also register online!

- **It is only possible to become a visiting student in a course of study with restricted admission if the course of study at your first university is not subject to any admission restrictions!**

If you would like to enrol for **non-restricted subjects**, please only complete the online enrolment under the following link <https://online.uv.ruhr-uni-bochum.de:9000/>

If you have **international certificates** and would like to enrol for non-restricted subjects, please send your documents as a PDF file via e-mail to the **Admissions Office Bachelor -international-**.

**Please note that an enrolment can only take place if you have the original of all documents required for enrolment. The Admissions Office reserves the right to request all documents uploaded with the application in the same version and in the original for verification purposes!**

The following documents are mandatory for enrolment (as PDF file via e-mail):

- **Letter of admission**, if an online application has been made for a restricted subject/course
- **University entrance qualification** (Abitur, Baccalauréat, Assessment test, etc.) and an **officially certified translation in German or English**
- **Examination certificate** if you have completed your studies
- **Valid ID**
- **Current certificate of study** from your first university for the semester in which you would like to enrol as a visiting student at the Ruhr-Universität Bochum. The confirmation of enrolment must show your **current course of study and the number(s) of semester(s) at the university**
- **Proof of sufficient knowledge of the German language** e.g. TestDaF with at least 16 points within an exam, DSH (level 2 or 3), DSD - II, telc Deutsch C1 Hochschule etc.
- **If applicable a certificate of service** for the completed military or civilian service or the voluntary social/ecological year or the development service, if it is a course of study with restricted admission and you have performed a **recognised service within the meaning of the law for at least 6 months** in the Federal Republic of Germany, detailed information can be found at <https://www.bmfsfj.de/bmfsfj/meta/en>

Please note the next page

## The following documents are required in addition to those listed on page 1 if...

... subject-specific documents are required for individual subjects:

- **Proof of sufficient knowledge of French or English**, if the course of study is in French or English (e.g. via the school leaving certificate)
- **Certificate** of successful completion of the **sports aptitude test** of the RUB or the DSHS Cologne for the study programmes Sports Science (Bachelor)
- For the subject **Classical Philology** the **Latinum** or **Graecum**, depending on the choice of major field of study, must be proven.

## Programmes of study:

- Information on our range of courses and the corresponding admission restrictions can be found at <http://studienangebot.rub.de/en>

## Additional information:

- For personal enrolment please send a **passport photo**, which we will use for your student ID. Otherwise the photo of your identity card will be used.



**Due to the effects of the Corona Pandemic, the office hours of the Admissions Office Bachelor are currently not available!** If you have any questions, please contact our application hotline **+49 234 32 26644** or at **admission@uv.rub.de**.