

Application Form

Grant funded by subsidies of the trust for equal opportunities at universities in Northrhine-Westfalia for students oft he RUB with children.

Personal family member datas

Applicant

Surname	
First Name	
Place of Birth	
Date of Birth	
Street, Number	
Zipcode, City	
E-Mail-address	
Telephone number / Mobile Phone	

Children in household

	Surname, first name	Date of Birth
Child 1		
Child 2		
Child 3		

Studies and occupations

Applicant

Registered at the RUB since:	
Registered in:	
Target Degree:	
Target date of degree:	

In Household live-in Partner

Current occupation:	
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Income and special Demand of the Household**Monthly Net Earnings of the Household Members**

	Applicant	Partner	Child/ren
Vocational training grants			
Parents money			
Income of occupation			
Child allowance			
Supplementary child allowance			
Unemployment benefits			
Alimony			
Housing allowance			
Other income			
Special demand			

Finances

Type (for example savings, stocks, real estate)	Amount

Bank details of applicant

Account holder	
IBAN:	
BIC:	

I have read the data protection statement and consent that my data may be stored and used as described therein.

Applicant:

Place, Date..... Signature.....

Documents to enclosure:

- Cover letter of the personal situation (personal needs, former and further course of studies)
- Curriculum vitae of the applicant
- Copy of birth certificate of the child
- Copy of administrative notices of vocational training grants
- Transcript of Records
- Copy of statements of accounts of the last three months
- Signed data protection statement (Enclosure)

Enclosure

Data protection statement

The RUB takes its data protection obligations very seriously, and access to your personal information is subject to a staff confidentiality agreement and is limited by system permissions to only those staff and administrators who need access to the data to manage your scholarship.

Personal data in the system has been sourced from the University student records system, and where you have input personal information onto the scholarship application form yourself.

The categories of personal information held in our scholarships database is personal data relating to your identity, including contact information.

The RUB uses your personal information in the Scholarships Department for the purposes of:

- Reviewing and managing your application for a scholarship
- Communications
- Creating an agreement with you for your scholarship
- Ongoing management of your scholarship agreement

If your application is unsuccessful or you wish to withdraw your application we will keep your information for a six months period in line with our retention policy before it is destroyed.

If your application is successful, we will keep your information for a period of six months in line with our retention policy, before it is destroyed.

You have the right to withdraw your scholarship application at any time during the application and awarding process. Please contact us directly if you would like to withdraw your application.

If any of your personal data is incorrect at the time of applying, or you wish to update the personal data on your application prior to the deadline, please contact us.

Please read through Art. 13 of the EU General Data Protection Regulation (<https://gdpr-info.eu/art-13-gdpr/>) for more information.

If you have any questions relating to your personal information and your information rights, including right of access, rectification and erasure, please contact the RUB data protection officers (<https://dsb.ruhr-uni-bochum.de/>).

I have read the data protection statement and consent that my data may be stored and used as described therein.

Applicant:

Place, Date..... Signature.....