

# APPLICATION DOCUMENTS

## RESTRICTED ADVANCED SEMESTERS

### BACHELOR/STATE EXAMINATION

#### MANDATORY DOCUMENTS

- **University entrance qualification (e.g. school leaving certificate)**  
For German citizens with international certificates: Additionally recognition by the Düsseldorf district government
- **Certificate of study or exmatriculation**

#### FURTHER DOCUMENTS – DEPENDING ON APPLICATION GROUP

##### ■ APPLICANTS FROM ABROAD

- **Proof of the passed language test (German)**  
(e.g. TestDaf 16 Punkte, DSH 2 oder 3, telc C1 Hochschule, Goethe-Zertifikat C2, ...)
- **School leaving certificate and possibly further documents**  
in original language and certified translation (German or English)
- **possibly certificate and/or list of subjects and grades of University**  
in original language and certified translation (German and English)

##### ■ APPLICANTS CHANGING UNIVERSITY/INTERRUPTING THEIR STUDIES

- **possibly letter of admission**  
for a semester at RUB lower than the one applied for
- **possibly certificate of university degree**  
if a degree has already been completed
- **possibly proof of final enrolment**
- in the case of admission on the basis of an order for interim relief by the court
- **possibly disabled person's pass**
- **possibly extended registration certificate**  
the relevant registration office, if the main residence with spouse and/or child is in the area of the RUB
- **possibly written justification and proofs in official certified copy**  
for an application for preferred selection of Bochum as a place of study

##### ■ APPLICANTS FOR CROSSOVER ENTRANCE/CAREER CHANGERS

- **possibly letter of admission**  
for a semester at RUB lower than the one applied for
- **possibly certificate of university degree**  
if a degree has already been completed

## SUBJECT-SPECIFIC DOCUMENTS

- **Biology**  
Certificate of recognition or classification issued by the respective examination office
- **Educational Science**  
Transcript of Records that enable a review and classification by the examination board of the faculty here
- **Culture, Individual and Society**  
Certificate of recognition or classification issued by the respective examination office
- **Management and Economics**  
Certificate of recognition or classification issued by the respective examination office
- **Media Studies**  
Certificate of recognition or classification issued by the respective examination office
- **Medicine (preclinic und clinic)**  
Letter of recognition from the state examination office (Landesprüfungsamt) if study records were earned abroad or not in the degree programme in human medicine
- **Medicine (clinic)**  
Preliminary exam (Physikumszeugnis) or a related letter of recognition from the state examination office (Landesprüfungsamt). In the case of an application for the 1st clinical semester, the certificate of preliminary exam can be submitted later until 30th September if the invitation to the preliminary examination has been proven on due time
- **Politics, Economy and Society**  
Certificate of recognition or classification issued by the respective examination office
- **Psychology**  
Transcript of Records that enable a review and classification by the examination board of the faculty here
- **Law**  
**Only crossover entrance:** Certificate of recognition or classification issued by the respective examination office
- **Sales Engineering and Product Management**  
Certificate of recognition or classification issued by the respective examination office
- **Sports Science**  
Transcript of Records that enable a review and classification by the examination board of the faculty here
- **Management and Economics, focus Management**  
Certificate of recognition or classification issued by the respective examination office
- **Management and Economics, focus Economics**  
Certificate of recognition or classification issued by the respective examination office

**Advice for applications to the Medicine degree programme:**

Information on recognition of credits earned from abroad can be found on the website of the state examination office of the Düsseldorf district government (Landesprüfungsamt der Bezirksregierung Düsseldorf):

[https://www.brd.nrw.de/gesundheit\\_soiales/landespruefungsamt/index.jsp](https://www.brd.nrw.de/gesundheit_soiales/landespruefungsamt/index.jsp)